

Bridge of Don Amateur Swimming Club Minutes of AGM Meeting, 14 March 2006

DRAFT MINUTES TO BE APPROVED

Present: Linda Barrie, Mary Anderson, Audrey Deans, Angela Stirling, Lorraine Gardiner, Pauline Brown, Ron Smith, Lesley Moore, Hazel Fowler, Helen Cordiner, Jane McKenzie, Alison MacDonald, Dana Stewart, Susan Tough, Norman Stephen, Jill Dewsbury, Christine Bruno, Graham Bruno, Kevin Paterson, Joan Paterson, Penny Bruce, Carol Esslemont

1. Opening Remarks

Linda welcomed everyone to the meeting.

Apologies for absence received from Alan McIntosh, Cindy McIntosh, Julia Riddoch.

2. Minutes of Meeting held on 14 March 2005

Minutes proposed by Mary Anderson, seconded by Christine Bruno.

Matters arising: The club handbook has been updated and issued.

3. Presidents Report

It has been a very quick year since the last AGM when I took on the post of President. I did lie awake this time last year wondering what I had taken on, but once I got into the swing of things I realised it wasn't as bad as I'd imagined. A lot of this is due to the hard work that all the committee puts in. A lot of work goes on "behind the scenes" which contributes to the success of Bridge of Don ASC. I would like to thank everyone on last year's committee for all their work and help throughout the year.

A major concern last year was the pending outcome of the council review of pool times. We were pleased to negotiate not only to hold onto all our existing pool times, but also secure some extra time to extend our Learn to Swim classes. We still operate a waiting list for these classes so it was important to try to get as much pool time as possible to get the numbers down on the waiting list. Although the Link sessions are still running between the club and Council lessons, there is still a problem attracting swimmers from the Council swimming lessons into the club. This block we gave a choice of times available for the four weeks trial to see if this increased the number of children coming along, and more importantly hopefully wanting to join the club.

With the increase in our Learn to Swim class membership numbers have increased slightly over the past year. Squad numbers have remained about the same although it is an ongoing problem keeping up the numbers in the squads. We are all too aware of the many activities available to children today and the drop out of older children is inevitable. I'm sure everything possible will be done in the future to keep their interest in swimming.

Without coaches there would be no club and we are very fortunate to have a dedicated team of coaches. We also have a number of parents and "older" swimmers assisting training sessions on poolside. Pauline as Club Coach Co-ordinator has resulted in a more structured level of training for all the squads, the results of this along with the commitment from the coaches and the hard work from the swimmers can be seen from the many P.B's appearing on the notice board. I would like to thank all of the coaches for the many hours they put in on poolside.

Our swimmers in COAST also continue to do well. Anyone new to the club may not be aware that we have nine swimmers who have progressed through the squads at Bridge of Don and now train with the City of Aberdeen Swim Team. All results from galas are posted on the notice board and web site so we can see the progress they are making.

Last year was a busy year. Bridge of Don ASC was 25 years old in 2005 and this was marked with a family disco in June. There was also the training weekend at Inverness in August and a Race Night in October. It is disappointing that numbers for these events are so low. We also held our 2nd April Showers and our 7th September Splash. Club Championships were held in December followed by the Christmas outing to the Bowling.

A sub-committee was also formed to complete the review of the club handbook and rules. Hopefully by now most members will have been issued with their copy. Although we completed the first stage of SwiMark back in 2003 Scottish Swimming have now revised SwiMark. The committee agreed to register with SwiMark, which completed the first stage of the new format. I hope that the new committee will continue to complete the next stage of SwiMark. Completing it can only benefit the club, as it would show we have reached a standard set by Scottish Swimming with a structured plan in place both in Coaching and Administration.

Well enough from me. I wish Bridge of Don ASC continued success for the future.

4. Hon Secretary Report

I have held the post as Secretary on the committee for three years now, so it's now time to stand down.

At times I have been kept very busy not just with the logging of all the mail that comes in and passing it to the correct people, but with booking swimming pools for our own galas and Learn to Swim classes, and booking rooms for our land training and the new Rookie classes. It can take a lot of phone calls to the Booking Office chasing up the application forms to get an answer for our request.

Last year was the club's 25th Birthday. I was on the sub-committee to organise the party held at East Aberdeenshire Golf Club. Part of my job was trying to contact past members to invite them along to the celebrations. It was good to see some of them come along to what was a very good night.

I have just received the raffle tickets from SASA so one of my last jobs in this post will be the distribution of the raffle books to the swimmers. The club does receive money for each ticket that we sell so I hope you will all remember to return them.

Being secretary has on the whole been good. The only thing now is that all the bills that are posted through my door will mine.

I wish the new committee all the best for the next year.

5. Meet Secretary Report

The Meet Secretary's job has remained divided into two and with Julia doing the admin side of organising meets and I record the results/PBs.

Since March last year the swimmers have attend 26 short course meets, 7 long course meets, 5 time trials and 5 Beta League matches. I'm not going to detail the number of swims as there are just far too many, but not including the many medals and trophies won at the Club Championships, the tally of awards is 40 gold medals, 39 silver medals, 46 bronze medals, and 5 speeding tickets. Just as importantly there have been plenty of PBs which each swimmer should be very proud of. The results from all of these events have been posted on the notice board and on the web site. I would ask that all swimmers or parents take a note of any new times for future gala entries. Please also keep a note of which gala the times were achieved at, as some levels of meets require confirmation of times and if time can not be confirmed the swimmer may miss out on their swim.

Please also check your times with the printed PB list, which arrives with each newsletter, and if you do not agree with what is recorded please let me know.

Thanks go to all those who regularly help at meets, whether time-keeping, judging, chaperoning, catering or any of the jobs that go into making meets a success. Whether it is our own club meets or those organised by other clubs, without your help these meets just could not go ahead and the swimmers would miss out. We always require new time keepers and judges, and would ask if you have not already done so, to consider attending these courses, if you require more information on these courses please speak to any committee member, coach or poolside helper who will be glad to point you in the right direction. There is no charge to you for attending these courses as the club pays, and as they say many hands make light work.

Finally, thanks to all swimmers for their good behaviour when at meets and for turning out in their Club Colours. Be proud to represent your club and good luck for the coming year.

6. Coach Report

Programme

Learn To Swim – 101 Total

Our new development programme commenced in summer of 2005 based on the National Teaching Plan for Swimming. To date we have seen progress in all levels and the children have done well achieving additional skills. At present we have 6 Level JT1/1a classes, 3 Level JT2 classes, 2 Level JT3 classes and one of each JT4 and JT5 classes.

We currently have 52 children on our waiting list, which we have to accommodate. Problems arising are when pools have limited times available along with the lack of lifeguard cover across the city. We are currently in talks with Linkfield Pool to access extra time so that we can reduce our numbers on the list.

Squads + Coast – 52 Total

JC1 - We have 11 swimmers in JC1.
JC2 currently have 12 swimmers.
5 in our JC3 squad
1 attending Coast JC4 Link Session
6 in Elite and 7 training twice weekly with Associates.
1 member

COAST

9 in COAST, 2 in Junior Potential, 4 in Youth Potential, 2 in Potential and 1 in Performance. Debbie Moore (Performance) has been selected for the Scottish National Youth Development Squad 2005-06.

The club has increased its number of swimmers from 143 in February 2005 to 153 in February 2006. An increase of 7%

Link Session

Aberdeen City Aquatics have now introduced link sessions from JT4 upward, previously only JT5, to encourage early entry into Clubs. Previous intakes from ACAP have been very poor. We have 12 JT4 attending for 4 weeks. No JT5.

Education

Since March 2005, 3 people have attended and completed with success their ASA Level 1 Teachers Course.

Laura Barrie is undertaking her Level 1 teacher's course in April 2006 while Claire Barrie and Kevin Paterson are progressing with Level 2 in Mar- April 2006.

I myself have applied for Level 3 Certificate for the Development and Management of Swimming Programmes.

Presently the club have 5 no. Level 2 and 6 no. Level 1 teacher's.

Future Development

Increase LTS scheme – Proposed increase Wednesday 6.30 – 7.00pm, - Linkfield Pool (Beginners) bringing beginners classes from 6 to 7 per week.

Achieve and maintain classes to full capacity. Increase membership of club.

After the Easter break we are introducing a new discipline to our club. Rookie Lifesaving will commence from 30 April for 10 weeks where children will be introduced to survival skills, awareness, first aid. Niki Brown who will be tutoring this block currently teaches JT5 and coaches one session with JC3. We have 10 swimmers taking part after Easter with 7 on our waiting list.

Continued graduation of swimmers onto COAST

Level 1 teacher's to continue on to Level 2 qualification. Relevant teacher education seminars through IOS Continued Professional Development days.

Conclusion

We have some unavoidable gaps in our LTS programme however once our young beginners promote to another level then these gaps will be filled.

I am delighted that swimmers, parents and coaches show continued commitment to the club

7. Financial Report

The Accounts for the previous year were approved.

STATEMENT OF INCOME & EXPENDITURE YEAR TO DATE Bridge of Don Swimming Club as at 31st January 2006

Income from March to YTD		Expenditure from March to YTD	
Fees	12,309.10	Pool Hire	10,737.92
Gala Entries	4,486.68	Gala Entries	3,106.50
Swim Shop	1,934.67	Refunds	570.15
SASA Reg.	1,495.70	Swim Shop	2,785.66
Membership	2,700.00	Postage & Stationery	343.54
Misc *	1,283.09	Juice etc	55.76
Learn to Swim	7,095.40	COAST	360.00
Sept Splash	4,209.50	Audit Fees	270.25
Beta League	0.00	Misc *	10,389.71
		SASA registration	2,747.35
		Sept Splash	3,797.96
	£35,514.14		£35,164.80

Please see attachment 1 BODA0607 Budget.xls
Please see attachment 2 Fundrais.rport(1).xls

Budget for 2006/7
Fund Raising Account

8. Membership Fees

It was proposed that the Membership Fee would remain unchanged at £35 per swimmer and £1 per adult member. This was unanimously agreed.

9. Proposed Changes to Constitution

There were no amendments to the Constitution.

10. Proposed Changes to Bye-Laws

There were no amendments to the Bye-Laws.

11. Election of Management Committee Members

Position	Nominee	Proposed	Seconded
President	Linda Barrie	Julia Riddoch	Ron Smith
Vice President	Ron Smith	Julia Riddoch	Kevin Paterson
Treasurer	Carol Esslemont	Linda Barrie	Lorraine Gardiner
Secretary	Audrey Deans	Mary Anderson	Angela Stirling
Assistant Secretary	Hazel Fowler	Joan Paterson	Linda Barrie
Membership Secretary	Jill Dewsbury	Jane McKenzie	Audrey Deans
Meet Secretary (Records)	Angela Stirling	Cindy McIntosh	Yvonne Yates
Meet Secretary (Meets)	Donna Cook *	Mary Anderson	Angela Stirling
Meet Secretary (Gala)	Alan McIntosh	Kevin Paterson	Linda Barrie
Child Protection Officer	Dana Stewart *	Hazel Fowler	Linda Barrie
Equipment Convenor	Lorraine Gardiner	Joan Paterson	Linda Barrie
STO	Julie Riddoch	Linda Barrie	Joan Paterson
Learn to Swim Co-ordinator	Cindy McIntosh	Angela Stirling	Audrey Deans
Coaches Representative	Pauline Brown	Linda Barrie	Julia Riddoch
News Letter Editor	Alison MacDonald	Linda Barrie	Cindy McIntosh
Adult Member	Penny Bruce	Lorraine Gardiner	Julia Riddoch

* Donna Cook and Dana Stewart have both since resigned their posts.

12. Approve Management Committee appointing Auditors for the Club's Accounts

By a majority vote it was agreed that the Management Committee had approval to appoint the Auditors for the Club's accounts.

13. Life Membership Awards

Life Membership was awarded to Norman Stephen

There being no other business the meeting closed.